

Submitting to the Friday Flash

Friday Flash Announcements should be ...

- Brief
- About a school event the following week
- Include Date, Time, Location
- Include contact person (phone & email)
- The deadline is 10:00 a.m. on Wednesdays.

Notes:

Community Events (activities of interest to the Lincoln community but not a school or PTO sponsored activity) can be placed in the expanded Flash on the first Friday of the month.

All announcements should be sent by e-mail to **friflash@lincoln.edu.ar**

Remember if you do not receive a "Got it" message, it means your message has not been received.

Please do not send the announcements to Jane's school e-mail address.

Thanks ...

Jane Lowery
Assistant to the Superintendent